Job description

Job title: Services Development Manager

Job code: Date: July 2018  
Version: V.0

Reporting to: European Location Services Transition Programme Manager

Purpose of job

To understand user’s requirements for European reference datasets and interpret these into services developed to maximise the use of member’s national products and services on a European level.

Location

The role, at the discretion of EuroGeographics, can be undertaken from the person’s normal place of work or within EuroGeographics Head Office in Brussels.

Main Activities

Lead EuroGeographics services development effectively translating user requirements into service solutions.

Lead EuroGeographics’ contribution in data supply and data contributors’ activities to the “Open European Location Services (Open ELS) project”

- Lead the work in Open ELS tasks related to data supply and manage data contributors
- Play a significant role in the Open ELS serve development by ensuring availability of national boundary data for the edge-matching process and geographical names for users search tools.
- Contribute to the implementation of effective tools for validation, quality and performance checks
- Manage data supply governance and data supply processes
- Develop guidelines for cross-border representation
- Define engagement plan to extend coverage on European Location Services and Open ELS

Knowledge and skills

- Experienced in similar projects (building pan-European geospatial services)
- First-hand experience of working for at least one European NMCA
- Experience of working in a multi-lingual, multi-national environment
- A degree in a Geographic Information related discipline
- Good understanding of the technical issues affecting geo-information in Europe.
- Good record of delivering products and services with experience of co-ordinating activities across different organisations within different countries
- Project management skills
- Expert networking skills; the ability to build effective relationships and use them to deliver
- Ability to analyse complex information explain it to others and take appropriate action
- Excellent interpersonal and communication skills; fluent in oral and written English and understanding
- The ability to adapt to changing priorities and the willingness to adopt a flexible approach
• Able to work independently and be outcome focused.

Behaviours and Competencies

• Personal drive and self-motivation
• Positive energetic attitude, outcome focussed
• Collaborate effectively to again consensus
• Confidence to take decisions The ability to get the best from people
• Team player able to collaborate effectively
• Confidence to take decisions
• Responsive to changing priorities, able to be flexible
• Confident to take the initiative, make effective decisions and work independently
• Organisational commitment

Contacts and communications

What are typical regular contacts/communications of this post?

• EuroGeographics Secretary General and Executive Director
• ELS Transition Programme Manager
• EuroGeographics Head office team
• Open ELS Activity and Task Leaders
• EuroGeographics Members
• European Commission and European Commission Officials

Decisions made independently by the post holder

To carry out actions agreed in the Open ELS project plan and description.

Budgetary responsibility

Yes – for the activities agreed and approved in Open ELS project budget.

Leadership and team-working

Does this post have any formal or informal staff management responsibility?

Yes – leadership of project task teams

Content agreed:

Line Manager

Job holder

Director